

# St. Mary of Sorrows

## Bulletin Announcements and Pulpit Announcements

### Bulletin Information

Contact person: **Cindy Bevilacqua**  
[cindyb@stmaryofsorrows.org](mailto:cindyb@stmaryofsorrows.org)

At St. Mary of Sorrows we have a very lively and informative bulletin that is in color and expandable to accommodate full-page color flyers at designated weeks throughout the year.

To prepare for your event or announce the beginning or formation of your group, you may want to advertise in our bulletin. If you would like a paragraph in the bulletin, please email Cindy with a word document that contains the paragraph and send it to her five weeks prior to when you would like it to appear in the bulletin.

If you would like a full page, color flyer you will need to fill out the remainder of the form and turn it into Cindy in the Parish Office or email it to her, once your space or event or program has been confirmed. You will need to send her a copy of the flyer electronically as soon as possible or at least five weeks prior to the bulletin date. We need to know your needs as soon as possible so that we can plan the bulletins for the upcoming year.

### Bulletin Flyer Requests

Event	Event Date	Name & Email Address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Pulpit Announcements

Contact person: **Kathy Coleman**  
[kathyc@stmaryofsorrows.org](mailto:kathyc@stmaryofsorrows.org)

Pulpit announcements are arranged two weeks prior to the Sunday of the announcement. Pulpit announcements are concise and are meant to inform parishioners and offer them a place to get more information. The announcement should be emailed to Kathy in a word document format.